

DATA PROTECTION POLICY IN THE INFORMATION OBLIGATIONS FOR APPLICANTS



Dear Applicant,

The General Data Protection Regulation (GDPR) went into effect on 25 May 2018. It imposes broader information obligations already when personal data are collected. In compliance with the new legal requirements, we are therefore informing you about the data processing we carry out.

Who is the data controller?

The controller as defined by privacy law is

TTR Group GmbH

Dreieichstrasse 59

60594 Frankfurt am Main, Germany

Phone: +49 69 96246 0

E-Mail: datenschutz@ttr-group.de

Website: www.ttr-group.de

Further information on our company, details on authorized representatives, and other contact options can be found in the Legal Notice on our website: <https://www.ttr-group.de/impressum>

What data of yours do we process? And for what purposes?

We process the data you send us in connection with your application in order to review your suitability for the job (or, if applicable, other open positions in our company), and to conduct the application process.

What is the legal basis for that?

The main legal basis for processing your personal data in this application process is § 26 BDSG (the German data protection alignment laws) as amended on 25/05/2018. It allows processing of data necessary in deciding to create an employment relationship.

If the data are required for pursuing legal action after the application process is completed, they can be processed as specified by Art. 6 GDPR, in particular for protecting legitimate interests under Art. 6 para. 1(f) GDPR. Our interest then is in asserting or defending against claims.

How long are the data stored?

In the event of a rejection, applicant data are deleted after 6 months.

If you have consented to longer storage of your personal data, we will transfer your data to our applicant pool. The data there are deleted after two years.

If you are successful in applying for a position, the data are transferred from the applicant data system to our personnel information system.

TTR. THE CUSTOMER INSIGHTS COMPANY

To which recipients are the data forwarded?

Our personnel department examines your data when your application is received. Suitable applications are then forwarded internally to the department heads responsible for the open position. The procedure from there is then coordinated. Within the company, in principle only people who need your data for properly conducting our application process have access to them.

Where are the data processed?

The data are processed exclusively within our company.

Your rights as “data subject”

You have the right to information about your personal data that we process.

If a request for information is not made in writing, please appreciate that we might then require evidence proving you're the person you claim to be.

You also have a right to correction or deletion of data or to restriction of processing to the extent you are legally entitled to this.

You also have a right to object to the processing to the extent permitted by law. The same applies to a right to data portability.

Our data protection officer

We have appointed a data protection officer for our company. You can contact them at:

a.s.k. Datenschutz e.K.

Schulstrasse 16a

91245 Simmelsdorf, Germany

Phone: +49 9155 26399 70

E-Mail: extdsb@ask-datenschutz.de

Website: www.ask-datenschutz.de

Right to lodge a complaint

You have the right to lodge a complaint with a data protection supervisory authority about our processing of personal data:

Der Hessische Datenschutzbeauftragte

Gustav-Stresemann-Ring 1

65189 Wiesbaden, Germany

Phone: +49 611 1408 0

Email: poststelle@datenschutz.hessen.de

Website: www.datenschutz.hessen.de